

Central Seventh-day Adventist Church

Job Description: Adventurer Club Director & Staff

Duties:

The Adventurer Club Director will:

1. Communicate with the church and community in order to promote the club. The conference Adventurer coordinator provides guidance in running the club, and may ask for regular reports to be sent to the conference office. The Adventurer Club Director and staff will help to set the major policies and goals for the Adventurer club. The church board should be consulted regarding major decisions.
2. Staff the Adventurer Club with caring, well-qualified adults and teens. The Adventurer director will seek out persons who are clearly growing in the love of Jesus, love children and work well with them. The director will see that each staff member is trained carefully and given a job which is appropriate to the interests of the club.
3. Organize the Adventurer Club by working with the staff to identify what goals and objectives need to be accomplished in the coming year. The director and staff may choose the general types of activities to take place. Staff are assigned to lead out in each area. Then a budget is set up, based on the income from church appropriation, club dues, and fundraising. Finally, an amount is designated for each area of the club to spend.
4. Plan the club meetings and yearly calendar. Make a schedule of activities for each regular club meeting, and a yearly calendar which may include regular club meetings, special activity nights, family nights, Adventurer Family Network meetings, and yearly events such as Induction and Investiture.
5. Evaluate how well the club is reaching its goals. Take time at staff meetings to discuss ideas and concerns. Use what is learned to create a better, more effective club.
6. Adventurer Director serves on Child Safety Committee which meets periodically throughout year.
7. The Adventurer Director will be responsible for having this ministry represented on the following committees by yourself or one of your team members:
 - a) Child Safety and Protection Committee

As Adventurer Club director, you will be ministering to children in grades one through four. These young “Christians-in-training” are active, fun-loving, little people who have the capacity to truly love Jesus. As you discover the needs of the children and families in your church and community, you will acquire a vision of what the Lord wants to do through your

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Adventurer Club. You will seek to bring together staff and programming to help the children become more closely acquainted with the love of Jesus and His plans for them. This will help them acquire the habits, skills, and knowledge to live for Him in today's world. God has ordained parents to be their primary spiritual leaders, and you will seek to include and support them in every way you can through the Adventurer Club.

Background Check and Online Child Safety Training:

Anyone working in Children's ministries at Central Church is required to have a background check and to complete two online training seminars (approx. 45-60 minutes each) before assuming role. You may contact Child Safety Committee Chair to arrange for training.

Time Commitment:

Time will vary depending on programming and staff.

Resource Materials:

The following resources are recommended for your ministry. You can purchase these by calling AdventSource (800-328-0525), the Adventist Book Center (800-765-6955) or your local Christian bookstore.

Adventurer Activity Books and Parent Manuals are for each grade level. They contain activity sheets for both the child and adult to complete each of the curriculum activities required for earning the Adventurer class pin.

Come Meet Jesus Video Series. These videos were used during NET '98 and Net '99 and would be great for Adventurer Club activities, children's church, children's Sabbath School, or places where children need to be entertained during adult meetings.

How to Help Your Child Really Love Jesus, by Donna Habenicht. A child development specialist explains how children develop spiritually and offers practical suggestions on how you can help children establish a lasting friendship with God.

Margie Asks, Why Do People Have to Die? by Laura Rocke Winn. The great controversy and the state of the dead are both covered in this delightful story book for ages six through nine.

The Adventurer Staff Manual is the main resource for directing the Adventurer Club. A section on club organization contains all the information you need to start a club, plan activities and schedules, and organize staff. It describes the Adventurer uniform, and gives information on many other aspects of club organization. Pins, patches, certificates,

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uniforms, and awards described in the manual are all available through your local conference Adventurer office.

Your local library, school, and bookstore have materials for you to borrow or purchase which may help in running the various aspects of your club.

Visit AdventSource On-Line at www.adventsource.org/adventurer for a complete list of the latest resources available for local church leaders. You can place an order or request a catalog by calling 1-800-328-0525.

For information about additional resources and answers to your questions call the Adventist Plusline at 1-800-732-7587 or visit them on-line at www.plusline.org.