

**Job Description: Audio/Visual Leader and Team**

**Audio Visual Team:**

- 1) Provides sound, lighting, and projection as needed for all church functions
- 2) Is present when the praise leaders practice on special occasions
- 3) Provides two people per week in the sound room
- 4) Arrives to church a half-hour before function starts
- 5) Sees to it that all microphones and systems are working before Sabbath School and ½ hour before other events
- 6) Reads through program outline and follows it carefully looking ahead to anticipate next need
- 7) Maintain a spirit of cooperation and service
- 8) Have a quarterly A/V team meeting
- 9) Hold training opportunities quarterly
- 10) The Audio/Visual Leader is responsible for having this ministry represented on the following committees by yourself or one of your team members:
  - a) Worship Committee

**Appropriate Spiritual Gifts:**

- 1) Leadership
- 2) Organization

**Time Commitment:**

The Audio Visual Team will need to devote at least three hours per Sabbath and time as required for special programs.