

Job Description: Adult Sabbath School Superintendent & Assistants

The purpose of the Sabbath School is to make disciples for Christ. It includes the nurture of spiritual growth in members and prospective members, as well as the unchurched who come to join in the fellowship, study, sharing and service. The Sabbath School exists not only to minister to its members, but to train those members to minister to others. The Sabbath School is a school of Christian living, not just an event on Sabbath mornings. It can include Bible study groups that meet at other times also. Its purpose is evangelistic, not ritualistic.

In Acts 2:42-47 the Bible gives us a blueprint for the Sabbath School. Verse 42 outlines the goals of the Sabbath School as “teaching and fellowship,” and “breaking bread and prayer.” Verses 43-45 illustrate the strong sense of togetherness, caring and support that must be present in the Sabbath School in order to create a proper atmosphere for learning and growth.

Duties:

- 1) Supervise overall Sabbath school program from 9:30-10:45 AM.
- 2) Prepare a short program in sanctuary each week that is spiritually uplifting from 9:30-9:45 AM.
- 3) Report need for new Children’s Division leaders or assistants to MMT. (MMT is responsible for finding any replacements for Children’s divisions.)
- 4) Meets with Sabbath School council at the end of the year to select new Adult and Young Adult Sabbath School teachers. The Council will also meet to fill any vacancies that arise during year. (MMT is not responsible for filling vacancies for Adult Sabbath School teachers.)
- 5) Meets quarterly with all Adult and Children’s Sabbath School teachers in order to evaluate the effectiveness of their division (programs, classes, etc.).
- 6) Plan special programs at least once per quarter on the themes of Thanksgiving, Christmas, Children SS, etc.
- 7) Advise the SS secretary on orders for SS materials such as quarterlies, program helps, mission spotlight tapes, etc.
- 8) Encourage nurturing of class members. They will encourage each of the class participants to provide care and support for those in their classes. Class members will be asked to write, call, or visit those who have been missing.
- 9) As Sabbath School Superintendent you are responsible for having your ministry represented on the following committee(s) by yourself or one of your team members:
 - a) Child Safety and Protection Committee

Appropriate Spiritual Gifts:

- 1) Leadership
- 2) Organization

Central Seventh-day Adventist Church

Time Commitment:

The Adult Sabbath School Superintendent/Assistant will need to devote at least two hours per week in organizing the SS program. Superintendent will also serve on the Church Board which meets monthly.